

## Rother District Council

<b>Report to:</b>	Cabinet
<b>Date:</b>	6 September 2021
<b>Title:</b>	Community Grants Scheme – Round 1
<b>Report of:</b>	Head of Acquisitions, Transformation, and Regeneration
<b>Cabinet Member:</b>	Councillor Dixon
<b>Ward(s):</b>	All
<b>Purpose of Report:</b>	To present and recommend approval of Community Grants applications for Round 1, 2021/22
<b>Decision Type:</b>	Non-Key

### Officer

**Recommendation(s):** It be **RESOLVED**: That:

- 1) the community grants detailed within Appendix A as recommended by the Grants Panel be approved, subject to specific conditions relating to each application;
- 2) a fund of £10,000 from the Community Grants Scheme be approved for supporting community events to celebrate the forthcoming Queen's Platinum Jubilee (2 June 2022 – 5 June 2022);
- 3) delegated authority be granted to the Chief Executive in consultation with the Chair of the Community Grants Panel to award or refuse the Queen's Platinum Jubilee Grants 2022 Scheme within the criteria set out within Appendix B to the report; and
- 4) all Members be requested to promote the Queen's Platinum Jubilee Grants 2022 scheme within their Wards.

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### Introduction

1. The Council's Community Grants Scheme (CGS) makes provision for up to £130,000 per annum to be made available to community groups or organisations that meet the grants criteria of Rother District Council's (RDC) CGS.

### Community Grants

2. The Community Grants Panel has delegated authority to award grants up to £1,000. No applications were received in Round 1 for these small grants.
3. Round 1 of the Rother CGS for 2021/22 closed on 15 July 2021. Eight applications were received requesting £143,153 in total. The Panel met on 4 August 2021 and have recommended awards for six applications.

4. Cabinet is asked to consider the following applications for funding from the Council's CGS as set out in Table 1 (Each application is summarised in Appendix A:

<b>Applicant</b>	<b>Amount requested</b>	<b>Amount recommended</b>
1. Beulah Baptist Church	£17,400	£12,500
2. Bexhill & Rother Homeless Unity Group	£2,500	£0
3. Bexhill Cricket Club	£5,733	£5,000
4. Bexhill Senior Citizens Club	£30,000	£17,500
5. Burwash Weald & Common Memorial Fund	£22,520	£22,500
6. Footbridge Project	£5,000	£0
7. Sedlescombe Parish Council	£30,000	£30,000
8. The Pelham	£30,000	£27,500
<b>Total:</b>	<b>£143,153</b>	<b>£115,000</b>

Table 1: Grants Panel recommendations

5. Should Cabinet agree with the Panel's recommendation to award the applications as set out above, this will result in a maximum of £115,000 being awarded in Round 1, leaving £10,000 for grants for the remainder of the financial year 2021/22 (£5,000 is ring-fenced each year for the small community grants scheme).
6. Members are reminded that conditions are applied when awarding the grants which include that full funding is obtained in advance of any Rother payments being made and that RDC is acknowledged in any publicity and promotional material associated with these projects. Other specific conditions will also be applied to grants as appropriate.

### **The Queen's Platinum Jubilee Grants 2022 Scheme**

7. It is proposed that Parish and Town Councils (P&TCs) and properly constituted community groups are encouraged to organise commemorative or celebratory events for The Queen's Platinum Jubilee on the weekend of 2 June 2022 to 5 June 2022.
8. To support this activity, it is proposed that RDC match funds, pound for pound, relevant expenditure to a limit of £500 of grant funding per application. A total fund of £10,000 is recommended and would be allocated on a first come, first served basis. This would leave no funding available for the medium and large grants scheme for Round 2 in 2021/22. A scheme guidance and application questions (online application form) are attached at Appendix B for consideration.

### **Small Grants Scheme**

9. Members are reminded that small grant applications are accepted all year round. Applicants are encouraged to make applications through the online application process. Support and advice can be accessed through Rother Voluntary Action (RVA) and it is recommended applicants contact RVA before the submission of an application. A balance of £5,000 remains for applications for 2021/22.

10. It should be noted that all applications are to be driven by community support, and need to have an element of match funding, whether their own contributions or at least funding applications submitted to the total value of the project. This is to demonstrate it is fully costed, funded and ready to go. Applicants are strongly encouraged to seek funding from P&TCs.
11. Further information is available via the CGS section of the Council's website: <https://www.rother.gov.uk/benefits-grants-and-funding/community-grants-scheme/>

## Conclusion

12. Members are requested to consider the applications attached at Appendix A and be mindful of the clear benefits these offer to their communities. The CGS offers a robust assessment process that benefits communities applying for grants and secures considerable additional value for money benefits for the Council.
13. Members are requested to consider that a fund of £10,000 be approved for supporting community events to celebrate the Queen's forthcoming Platinum Jubilee (2 June 2022 – 5 June 2022) and that delegated authority be granted to the Chief Executive in consultation with the chair of the Community Grants Panel to approve grants up to the value of £500.

## Financial Implications

14. The assessment and monitoring system for Community Grants will mitigate the financial and reputation risks associated with handing over grant finance. The Council attaches specific conditions to grant applications to mitigate risk.

## Risk Implications

15. We are often at the hands of voluntary groups to the amount of time, effort and other financial support they can commit to their projects. This is mitigated by the good working relationships that exist across the district, and the support provided by RVA.

Other Implications	Applies?	Other Implications	Applies?
Human Rights	No	Equalities and Diversity	No
Crime and Disorder	No	External Consultation	No
Environmental	No	Access to Information	No
Risk Management	Yes	Exempt from publication	No

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Appendices:	Appendix A - Community Grants - Round 1 Financial Year: 2021/22 Appendix B – Queen's Platinum Jubilee 2022 Community Grants application and criteria
Relevant Previous Minutes:	CB08/115
Background Papers:	None.
Reference Document:	None.

## ROTHER COMMUNITY GRANTS SUMMARY OF APPLICATIONS – ROUND 1, 2021/22

### 1. BEULAH BAPTIST CHURCH

Total cost of project: £34,800

Funding secured: £5,400

Funding shortfall: £29,400

Amount requested: £17,400

Percentage of total project costs requested: 50%

Funding shortfall if full grant approved: £12,000

(grant application has been made to funding organisations totalling £12,000)

**Applicant and Grant Request Details:** The Applicant is a registered charity. Formally within their constitution, and in addition to the teaching of the Christian Faith, the church carries out charitable purposes in the UK and/or other parts of the world. These charitable purposes are defined as ‘supporting and encouraging social action in the UK and abroad’, ‘giving and encouraging pastoral care’ and ‘teaching, encouragement, welcome and inclusion of young people’.

The grant will be used to replace a flat roof which has reached the end of its useful natural life and has no insulation within it, making the Barnet Room below the flat roof hot in summer and cold/difficult to heat in winter.

**Benefits:** A new roof will benefit the many users of the Barnett Room immediately below the area to be replaced. This is a multi-purpose area, capable of being divided into two separate areas and served by a small kitchen ready for use by day centre users. Prior to the pandemic, more than 500 people used the facilities each week. These include parent and toddler groups; lunch clubs; youth and children’s clubs; and art clubs.

In addition, a new roof benefits all the volunteers (currently more than 100) who use the building and provides a comfortable workspace for employees.

**Support for the Project:** Support has been received from users of the hall, group and club leaders. The two Rother Ward Members, Cllrs Bayliss and Courtel are in support of the project, along with Bexhill Town Council (BTC) Cllrs Plim and Taylor-Gee. Please note no financial contributions have been made towards the project by BTC as their Grants Scheme Criteria is yet to be set.

**Project Sustainability:** Any running costs and necessary maintenance will be budgeted from annual income as it is now. Building maintenance is overseen by a caretaker and volunteer who is responsible to the Trustees of the charity. The expected lifetime of the replacement roof is 25 years.

**Other Funding Sources:** The Applicant is contributing £4,900 towards the project and has received a donation of £500 from the Jempson Family Trust.

The Applicant has applied to the following and is awaiting an outcome:

- a) The Bernard Sunley Foundation – £4,000

- b) The Laing Family Trusts – £4,000
- c) All Churches Trust – £4,000

**Environmental Considerations:** A new roof will provide improved insulation and decreased heating costs in the winter.

**Panel comments and recommendation:** The Panel recommend a grant £12,500, subject to standard conditions and

- a) confirmation of funding from The Bernard Sunley Foundation;
- b) confirmation of funding from The Laing Family Trusts;
- c) confirmation of funding from All Churches Trust; and
- d) confirmation of alternative funding of £4,900 shortfall, possibly through insulation grants funding which Rother Voluntary Action (RVA) can advise on.

Since the Panel meeting where inclusivity to community facilities was discussed, a statement has been received from the Applicant confirming that the facility welcomes, and is available to, all groups and organisations.

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## 2. BEXHILL AND ROTHER HOMELESS UNITY GROUP

Total cost of project: £5,000

Funding secured: £2,500

Funding shortfall: £2,500

Amount requested: £2,500

Percentage of total project costs requested: 50%

Funding shortfall if full grant approved: Nil

**Applicant and Grant Request Details:** The project is to provide start-up packs to homeless people containing items such as a kettle when they first move from being homeless to being in temporary/permanent accommodation.

This project is not eligible as the medium grants scheme is for the provision of community facilities or capital projects. The items intended to be purchased would not be kept by the Applicant and would not have a capital asset at the end of the project.

The Applicant has been informed and has been provided with alternative funding suggestions.

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## 3. BEXHILL CRICKET CLUB

Total cost of project: £14,300

Funding secured: £8,600

Funding shortfall: £5,700

Amount requested: £5,700

Percentage of total project costs requested: 40%

Funding shortfall if full grant approved: Nil

**Applicant and Grant Request Details:** Bexhill Cricket Club (BCC) was founded in 1875 and has been playing in the Polegrove since the 1960s. The Club has a

membership of over 250, including the families of the junior members. There are currently 86 children aged between five and 18, including 27 females. Various adult teams play throughout the week, along with opportunities for children to learn and play cricket aged 5-18 including the junior sides.

The Applicant wishes to install female toilets, wash basins and other family friendly facilities to provide the changing club membership with suitable facilities, whilst at the same time renewing male facilities and the water supply to these, along with the supply to the kitchen and bar area.

**Benefits:** The additional fitting of female facilities will benefit those who are encouraged to take up sport. It will also benefit female spectators and volunteers. The Club now has female members aged 5-years old. These facilities will also benefit the volunteers at the Club, including parents. Currently, female users are occupying the disabled toilet facility which was installed off the main clubroom approximately eight years ago or getting changed in vehicles. The renewing of the other facilities will make the Club more appealing to all members, guests and club users and support the Club's aim of providing opportunities for all to participate in and support cricket.

**Support for the Project:** Support for this project has been received by numerous members of the BCC along with Cllrs Oliver and Brewerton.

**Project Sustainability:** The facilities will be regularly cleaned, serviced and maintained through existing budgets and repaired as required. In addition, it is hoped that by increasing female membership, this will lead to a future expansion of the building to allow female only changing rooms and shower facilities.

**Other Funding Sources:** The Applicant is contributing £8,600 towards this project. Please note no financial contribution has been made by BTC as their grants scheme criteria is yet to be set.

**Environmental Considerations:** The installation of one water cylinder will replace two large tanks which are expensive to heat and need to be switched on eight hours prior to use. The new system will heat in approximately 45 minutes reducing electricity consumption. New showers installed will be timed with on/off valves reducing the water usage and the risk of showers being left on. The new toilets will use less water. The Club has recently rendered the outside of the building and installed double glazed windows to reduce heat loss.

**Panel comments and recommendation:** The Panel recommend a grant £5,000, subject to standard conditions and confirmation of alternative funding for £733 shortfall.

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#### 4. BEXHILL SENIOR CITIZENS CLUB

Total cost of project: £88,500  
Funding secured: £10,000  
Funding shortfall: £78,500

Amount requested: £30,000  
Percentage of total project costs requested: 34%

Funding shortfall if full grant approved: £48,500  
(grant applications have been made to funding organisations totalling £48,800).

**Applicant and Grant Request Details:** The Bexhill Senior Citizens Club (BSCC) has been offering a provision of facilities for the education, social interaction, physical and mental recreation of Senior Citizens over the age of 55 in Bexhill for the past 60 years. The aim of the Club is to promote longevity, wellbeing and combat loneliness and isolation in the older community and to offer support as needed wherever possible.

The Applicant wishes to use the grant for the repair and refurbishment of the Club building which requires extensive repairs to the roof, wall and replacement windows and doors to make the building wind resistant and watertight.

The roof and wall repairs have already commenced, making these elements ineligible for Rother Community Grant funding as the application will be retrospective when the Grant applications are considered by Cabinet. The revised project cost for the Community Grant application purposes (47 window replacements and three door replacements) is £41,900, with a maximum eligible grant of £20,950.

**Benefits:** The project will provide a solid foundation for the BSCC, ensuring it is safe and fit for purpose for the future. Consultations with members have highlighted the need for refurbishment and this will enable the Club to encourage new members at the younger end of the 'seniors' demographic with enthusiasm to carry the Club forward.

The activity programme is led by volunteers, sharing their skills with others. With a refreshed welcoming environment, the Club will be able to recruit more activity leaders and expand the activity programme to enhance the health and wellbeing of their members and combat the loneliness felt by the elderly often living alone.

It has become evident that many of our older people have some very specific needs coming out of the COVID pandemic; people have been isolated, lacking in social interactions, and limited support of family and friends. Groups such as BSCC can help and encourage many members of our community to participate in a welcoming community.

**Support for the Project:** Support for the project has been received from Ward Member Cllr Timpe, with further support from Cllr Langlands and East Sussex County Council Cllr Azad. Huw Merriman MP in his support has noted the importance of the community space, facilities and services that the BSCC provides on measures such as alleviating loneliness.

BSCC Members have been consulted on, and advised of, the necessity of the work. Project plans and fundraising plans are displayed on the Club's noticeboard for membership action and discussion, with activities planned for fundraising and the Applicant has provided an analysis of these consultations, along with members' letters of support demonstrating how valuable the Club is in providing a place to go, meeting friends and new people and the variety of activities provided.

**Project Sustainability:** Maintenance of the building and running costs will be met by the normal day-to-day operations of the Club, including a window cleaning schedule. The windows and doors will have a guarantee for 10 years. It is proposed to draw on

member expertise for in-house maintenance and repair if required outside the guarantee and raise funds in the pre-pandemic way.

**Other Funding Sources:** The Applicant is contributing £10,000 to the project and has made funding applications totalling £11,300 to Screwfix, The Bernard Sunley Foundation and Tesco Community Fund for the whole project. Please note, no financial contribution has been made to this project by BTC as their community grants scheme criteria is yet to be set.

**Environmental Considerations:** It is proposed that local suppliers are used, and a request is made that materials are sourced as locally as possible. The installation of new windows will reduce heat escaping in winter as well as reducing the amount of gas consumption.

**Panel comments and recommendation:** The Panel recommend an award of £17,500, subject to standard conditions and

- a) confirmation of successful funding of £11,300 from Screwfix, The Bernard Sunley Foundation, Tesco Community Fund, (or alternative funding); and
- b) confirmation of alternative funding for £3,100 shortfall.

Since the Panel meeting, where inclusivity to community facilities was discussed, a statement has been received from the Applicant confirming that the facility welcomes, and is available to, all community groups and organisations and are available to use in the evenings and weekends in addition to the normal opening times in the week.

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## 5. BURWASH WEALD & COMMON MEMORIAL FUND PLAYING FIELD

Total cost of project: £62,520

Funding secured: £40,000

Funding shortfall: £22,520

Amount requested: £22,520

Percentage of total project costs requested: 36%

Funding shortfall if full grant approved: Nil

**Applicant and Grant Request Details:** The Applicant is a registered charity established in 1957 to acquire land for use of a Playing Field for the benefit of the resident's village and Burwash Weald Cricket Club. The Playing Field Committee, act in a voluntary capacity, to manage the Playing Field on behalf of the Charity and has a strong group of supporters.

The Applicant wishes to use the grant towards building a 500m 1.5m width path around the playing field with appropriate drainage.

**Benefits:** The footpath will provide a safe and attractive venue for residents, including wheelchair users, parents with buggies, dog walkers, runners and children on bikes, that can be used all year round as the field gets extremely waterlogged during the wetter months, as well as providing a more user-friendly access from the memorial gate to the pavilion.

Improved drainage will enable more sports groups, formal and informal to use the east end area of the playing field.

**Support for the Project:** Support for the project has been received by Ward Members Cllrs J. Barnes and Mrs Kirby-Green and Burwash Parish Council (BPC).

Additional support has been received from Burwash Common and Weald Residents Association, residents and users of the field, along with the Managing Director of Oakdown House, a home for those with severe learning difficulties noting how the residents will be able to use the field all year-round making use of the local green space.

**Project Sustainability:** The ongoing maintenance has been discussed with the current contractors and it is expected the costs will be minimal and will be maintained by the usual volunteers in the same way as the rest of the field. Additional maintenance costs will be budgeted and funded through current fund-raising activities, such as the annual Fete and Pavilion hire fees.

**Other Funding Sources:** BPC has contributed £2,500 to the project, with the Applicant contributing £37,500 which includes monies from fund-raising activities specifically for the path.

**Environmental Considerations:** The playing field is undulating and made of heavy clay, so the project will improve the drainage across the land and the quality of the ecology.

An options appraisal has been completed for alternative footpath systems, however on balance a conventional tarmac path is the preferred option. The Applicant is proposing to use a local company for the works.

**Panel comments and recommendation:** The Panel discussed the width of the proposed path and accessibility. The width proposed is in line with guidance for as noted by '[inclusive mobility](#)' section 2.2 (A wheelchair user and an ambulant person side-by-side need 1500mm width) and Sustrans [traffic-free route and greenways](#) design guide.

Further discussions with the Applicant have noted an increase in the width of the project would not be viable for affordability reasons and would impinge on the cricket pitch. The proposed width has the support of the managing director of Oakdean House, who would be a main user of the facility. On balance it is recommended to accept the width as proposed.

The Panel recommend a grant £22,500, subject to standard conditions.

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## 6. FOOTBRIDGE PROJECT

Total cost of project: £18,500

Amended cost of project due to ineligible items and quotes provided: £9,230

Funding secured: £9,200

Funding shortfall: £30

Other Funding applications made:

- Sussex Foundation: £5,000
- Tom Chaplain: £250
- Bexhill Chamber of Commerce: not advised of amount

Amount requested: £5,000

Percentage of total project costs requested: 54%

Funding shortfall if full grant approved: no shortfall for project delivery

**Applicant and Grant Request Details:** The project is to improve the appearance of a footbridge over the railway line, connecting Bexhill town centre to the north side of the town, by applying a digital reproduction of artworks from a local competition to the walls of the footbridge and banners at each end of the footbridge.

The project is not eligible as full project funding demonstrated. The Applicant has been advised.

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## 7. SEDLECOMBE PARISH COUNCIL

Total cost of project: £92,722

Funding secured: £16,945

Funding shortfall: £75,777

Amount requested: £30,000

Percentage of total project costs requested: 32%

Funding shortfall if full grant approved: £45,777

(grant applications have been made to funding organisations for the project shortfall)

**Applicant and Grant Request Details:** Sedlescombe Parish Council (SPC) intends to replace and substantially upgrade the Riverside play park facilities for children up to the age of 12, including the installation of an aerial runway, a climbing frame, an assault course and wheelchair accessible roundabout. The Applicant also wishes to improve the pathways and access to the equipment. In addition, the Applicant wishes to install additional benches (including an all access picnic table), and closed lid bins.

**Benefits:** Approximately 50 children a week use the playground during good weather, but due to the poor surface of the play area this reduces dramatically during the winter months. A survey completed by the Sedlescombe Public Playing Field and Recreation Ground Trust (SPPFRGT) noted that more people would use the facility if it were to be more accessible all year round.

Children up to the age of 12 will benefit from the refurbishment and upgrade of equipment, as well as the wider community, through better access and better seating facilities. Improved accessibility will mean those with disabilities will have increased access to equipment as well as purposely designed seating. The playground will encourage children to go outside in the fresh air, exploring their local area and increased exercise opportunities increasing physical and mental wellbeing, alongside the development of social and cognitive and creative skills.

**Support for the Project:** The project is supported by the SPPFRGT, who carried out a survey to park users and the local community. The survey received a good response supporting the plans and project. The local primary school took part in a competition to help design their playground. Letters of support have been received from school children, headteacher of the local school, pre-school providers and parents.

Ward Member Cllr Vine-Hall is in support of this project.

**Project Sustainability:** The playground is maintained by the SPC; this includes grass cutting, repairs and cleaning. Weekly inspections are carried out by SPC Councillors and a yearly safety inspection is completed and documented. This is included within the Parish precept and this will continue, with any repairs as needed being funded by the SPC.

The consultation carried out by the SPPFRGT highlighted requests for basic gardening skills and interest in biodiversity and the environment which could be explored within the space to involve the wider community run by volunteers.

**Other Funding Sources:** SPC is contributing £13,700 to the project with the SPPFRGT contributing £3,000 raised through various fundraising events in the community. A donation has been received from a company with links to Sedlescome of £245. Funding applications have been made to the National Lottery and it is intended to apply to the new Rother Disabled Facilities Grant for a contribution towards a wheelchair accessible roundabout.

**Environmental Considerations:** Several designs in the children's design competition had an environment theme, leading to the Applicant incorporating a nature corner into the final design. The children will have access to this as part of an extension to their learning about the environment with environmental signage helping to educate them about climate change and biodiversity.

The proposed installer of the play park uses a rubber safety surfacing under the equipment. The base layer provided consists of 100% recycled rubber, mainly collected from automotive sources.

**Panel comments and recommendation:** The Panel recommend granting a full award of £30,000 subject to the standard conditions and:

- a) confirmation of full project funding;
- b) confirmation of funding for the wheelchair accessible roundabout is in place; and
- c) once installed, a statement from SPC confirming the new play equipment is included within schedule of maintenance.

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## 8. THE PELHAM

Total cost of project: £171,850

Amended cost of project due to ineligible items: £162,651

Funding secured: £2,000

Funding shortfall: £160,651

Amount requested: £30,000

Percentage of total project costs requested: 19%

Funding shortfall if full grant approved: £130,651

(funding applications made for full project value)

**Applicant and Grant Request Details:** The Applicant wishes to use the Rother Community Grant towards the re-development of the basement of the Pelham into a purpose-built youth venue for all young people including sessions in the evening, weekends and holidays.

The basement will have three large rooms: a common room, a games/function room and a music room. The basement will have toilet facilities and include full disabled access and a dedicated street access.

**Benefits:** The basement will provide a dedicated secure space for children in the age group 11-17. It will be the only non-statutory space within the Ward that is open more than once a week, providing access to supportive activities. This project will support an age group that have limited transport access. The facility will be fully accessible with on street access to the new floor. The building has a lift to all floors and has a ceiling hoist and changing facilities.

Young people who attend a regular youth club get increased skills, including social, craft, games, sports and cooking, a sense of belonging and access to positive role models, The activities are free to attend, so income is not a barrier.

It is intended to run more sessions for younger people when the applicant has recruited and trained new local youth workers, using the National Youth Agency to provide accredited training. The Pelham provides counselling and pastoral support and plans to help more young people with emotional wellbeing.

**Support for the Project:** The current youth club members have informed the design and elements needed in the new space, and support has been received via several consultations and social media. Individual youth club members and group leaders have provided their support.

Support has also been received from smaller groups that need a space to practice or work at other times when the youth club is not on, for example alternative education providers such as Up-Grade training, Eggtooth (a mental health support group), Impact (supporting parents and carers of children with Special Educational Needs and Disabilities) and local supported accommodation provider for 16 and 17 year olds. The planned space and use have been designed in consultation with other groups to provide a space that meets all needs of the target age group.

The Rother Joint Action Group (JAG) has provided feedback to The Pelham that they are, albeit on a small scale, already helping to deter young people away from petty crime. The JAG funded the applicants' research promotional video that was used to research the wants and needs of young people locally.

Optivo, Fresh Visions and Heart of Sidley fully support the Applicant in their bid to redevelop the basement and provide this type of facility, noting that they will be able to make use of it for their project beneficiaries to access.

Ward Member Cllr Gray is in full support of the project and the aims of The Pelham as a Community Hub.

**Project Sustainability:** Currently over 80 young people attend various activities and groups at The Pelham which are run for free. The project will give the opportunity to provide different and new groups, and activities attracting an increasing number of young people who wish to attend.

It is planned to run an outreach project trying to target the young people who stay around the local shops and cause low level anti-social behaviour, encouraging them to come and join in the activities but if not to provide additional support to help them make the right choices.

Income from the coffee shop and room hire from the other floors to the community and statutory providers will help ensure that the costs associated with running the basement are met. Statutory services such as the Youth Offending Team have noted they will rent the space. In addition, East Sussex County Council has asked The Pelham to provide a school holiday lunch and play scheme for vulnerable families.

**Other Funding Sources:** The Applicant is contributing £2,000 and has made funding applications for the full project value to Biffa, Swire and the Trusthouse and is awaiting responses. The Applicant intends to make an application to BTC once their grants scheme criteria is published and open for applications.

**Environmental Considerations:** The Pelham plan to use local suppliers and trades people to carry out the alterations to the basement and have requested that they use good quality timber where possible. They are in talks to get slightly chipped plasterboards with a provider to three thirds that can be used at a discounted price, reducing slightly imperfect broken plasterboards going to landfill.

The current draughty cellar space will be insulated and heated; saving wasted heating on the floors above for the cellar to make them cold again. This will reduce the need for the heating to be on every day and night in the colder periods.

The Pelham is in a community venue in a central location to its service users enabling access by active transport.

**Panel comments and recommendation:** The Panel recommend a grant £27,500, subject to standard conditions and confirmation of full project funding.

Since the Panel meeting, where inclusivity to community facilities was discussed, a statement has been received from the applicant confirming that the facility welcomes, and is available to, all groups and organisations.



## **ROTHER DISTRICT COUNCIL QUEEN'S PLATINUM JUBILEE GRANTS SCHEME GUIDANCE**

Rother District Council has agreed to set up a grants fund to recognise the  
**QUEEN'S PLATINUM JUBILEE**

The official 4-day celebration weekend will be held from 2 June 2022 till 5 June 2022

Grants can be made for a maximum of £500, and the maximum number of grants has not been set. The grant pot is set at a maximum of £10,000 and will be awarded on a first come, first served basis.

Applications will be assessed on their individual merits and against the criteria within this guidance.

1. Rother District Council Grants will be offered to properly constituted community groups and Parish and Town Councils within the Rother District.
2. The fund will open on 2 January 2022. The closing date for this Grants scheme is when all funds have been allocated or 30 April 2022, whichever is sooner.
3. The expectation is that events will take place on the celebration weekend between 2 June 2022 and 5 June 2022.
4. Applications will be considered on its own merit as they are received by the Council and applicants will be notified of the decision within 14 days of receipt.
5. All projects must demonstrate a clear link to the Queen's Platinum Jubilee Celebrations and actively benefit Rother residents, promoting access for all and community wellbeing.
6. Funding will not be granted towards firework displays.
7. Applicants will have to demonstrate that Rother District Council funding is at least matched pound for pound by other funds and will need to show they have a bank account in place to process the grant.
8. All community events must, in some way, acknowledge Rother District Council's contribution.
9. Advice about obtaining public liability insurance, licences etc may be sought from Parish and Town Councils and Rother Voluntary Action (RVA).

Online applications are accessed at our website: <https://www.rother.gov.uk/benefits-grants-and-funding/community-grants-scheme/>

# **Queen's Platinum Jubilee 2022 Grants Scheme Application Questions**

## **About your organisation**

Organisation name:

Contact name:

Position in organisation:

Your address:

Email:

Phone number:

Website:

How would you describe your organisation? *(select from drop down list)*

Do you have a formal structure? *(upload)\* (if no unable to proceed, refer to RVA for support)*

Bank account details:

## **About your application**

1. What is the name of your project/event?
2. When do you expect your project to start and finish?
3. Is your project taking place at your organisation's correspondence address? *Yes, if no select address*
4. What will you use the grant for? How will it celebrate the Queens Platinum Jubilee 2022?
5. Describe the main groups of people who will benefit from your project
6. Please provide evidence of support from local community groups and those who will benefit from your project *(upload)\* letters/consultation/questionnaires*
7. Do you have written (including email) observations from the RDC Ward Member where your project is taking place? *(upload)\* (unable to proceed if no)*
8. What actions are in your project that address its impact on the environment and contribute to the climate change agenda? *\*materials used, using local suppliers*

## **Costs and Funding**

9. Are you able to reclaim VAT? yes/no
  - a) What is the cost of the project excluding/including VAT?
10. How much are you requesting from Rother District Council?
11. How much has your organisation committed to the project? *\*must be at least 50% of the total project cost*
12. Do you have other sources of funding?
  - a. Please list other sources of funding
  - b. Please provide evidence of other sources of funding *(upload)*
13. Please provide a clear project budget which sets out each cost identified to complete your project. *(upload)*

My files are too large to upload to this form: I will email to [communitygrants@rother.gov.uk](mailto:communitygrants@rother.gov.uk). *Tick box*

## **Submit**